

South Asia Partnership-Bangladesh Training Center

An Outlet of Capacity Development

South Asia Partnership-Bangladesh (SAP-BD) has been delivering services to the poor and vulnerable communities since its inception in 1984 across the country with special focus on capacity building of organizations. SAP-BD believes ability of individuals and organizations or organizational units to perform functions effectively, efficiently and sustainably need people-friendly physical infrastructural facilities. Considering the issue SAP-BD opened an outlet as training center along with its Head Office in Dhaka. Over the years SAP-BD established two residential facilities for training in Dhaka and Charmontaz under Rangabali Upazila of Patuakhali District.



Objectives: To ensure need-based academic and residential support in different capacity development interventions.

Services available:

The Training Center of SAP-BD is in its own five storied building located at Shyamoli, Mohammadpur, Dhaka. SAP-BD's training center provides support for residential Training/Meeting/Seminar/Guest boarding etc. having



capacity of 25 occupancies in its dormitory. Out of Dhaka SAP-BD maintains residential services for guest usually moves from different distanced location in outreach area like Charmontaz under Rangabali Upazila of Patuakhali District at the bank of Bay of Bengal.

Training room & Dormitory:

SAP-BD has two events management venues one is for training/workshop/seminar/meeting etc in 4th floor having capacity of 30 participants with AC facilities.



The other is used for meeting/workshop/seminar etc. accommodating 20 participants in its ground floor with AC facilities as well.



Location:

It's located very nearer to National Parliament Building. It matters 10 minutes to reach at the SAP-BD Training Center to the north-west direction. It is at the east-south direction from Gabtoli Bus-terminal taking 5-7 minutes subject to the traffic-jam. You need 15 minutes drive from New Market to the north of Shyamoli to reach at the same. The training center of SAP-BD is situated very close to the south-west of renowned Shyamoli Shahi Mosque and to the south-east of Shyamoli Club as well.

Vehicle Management for Field Trip:

As per special requirement and upon prior information of concern party, SAP-BD training center manages transport services inside Dhaka city. In that case 50% advance payment is required before leaving for tour.

Service value:

SAP-BD usually offers the following normal rate of accommodation, training/workshop/seminar etc in terms of venues, food and logistics. But it has also options of different food packages to serve as per requirement. In that case rate is considered upon the choice of menu as contained into the package mentioned in the table below.



The detail of Service Value and package-wise (1-4) menu analysis is furnished under the table for your better choice and ensuring services as well.

Rate of Services in BDT offered in Dhaka:

Head of cost	Rate
Double seated room with AC (per day)	1200
Meeting room at ground floor with AC (per day)	3000
Dormitory (Per bed)	300
Training room with AC (Per day)	4000
Package-1	
Breakfast	80
Lunch	150
Snacks (Two times)	140
Dinner	150
Package -2	
Breakfast	80
Lunch	220
Snacks (Two times)	160
Dinner	220
Package -3	
Breakfast	80
Lunch	350
Snacks (As per choice from package -1 or 2)	
Dinner	350
Package -4	
Breakfast	80
Lunch	450
Snacks (As per choice from package -1 or 2)	
Dinner	450
For Ramadanul Mubarak	
Iftar	160
Saheri	200
Logistics	
Multimedia with Laptop and screen	2000
Wireless Microphone	500
WI-FI Service	Free

Note:

1. Additional Mineral Water, Soft Drinks and Stationeries will be provided on payment upon request.
2. VAT/Tax will be deducted at source as per GoB rules
3. Service charge applicable @ 15% on total cost for all services

Menu Details

Package- 01

Breakfast: Parata+Egg+Vegetable/Dal vaji+Tea Or Khichhuri buna+Egg buna+Tea

Lunch: Plain Rice+Fish+Vegetable+Dal+Salad

Dinner: Plain Rice+Chicken+Vegetable+Dal+Salad

Snacks: Chicken Patties+Tea Or Chicken Samusa+ Sweets/Fruits+Tea

Package- 02

Breakfast = Parata+Egg+Vegetable/Dal vaji+Tea Or Khichhuri buna+ Egg buna+Tea

Lunch = Plain rice+Chicken/Fish+Vegetable+Dal+ Salad+Soft drinks

Dinner = Plain Rice+Chicken/Fish+Vegetable+Dal+ Salad+Soft drinks

Snacks

Chicken Roll+Orange +Tea Or Sandwich+Tea

Package-03

Breakfast = Parata+Egg+Vegetable/Dal vaji +Tea Or Khichhuri buna+ Egg buna+Tea

Lunch & Dinner = Plain Rice +Chicken +Fish fry + Mixed vegetable + Dal+Salad+Soft drinks

Snacks: As per choice from package -1 or 2

Package 04

Breakfast: Parata+Egg+Vegetable/Dal Vaji +Tea Or Khichhuri buna+ Egg buna+ Tea

Lunch & Dinner: Polao+Mutton+Chicken Roast + Fish fry+Mixed vegetables+Salad+Soft drinks

Snacks: As per choice from package -1 or 2

Iftary

Piajo+Beguni+Patato Chop+Muri+Jilapi+Khejur+ Sola+Banana+Sarbat

Saheri

Plain Rice+Chicken/ Fish+Vegetable+Dal+Banana+ Milk

Rate of dormitory facility in Charmontaz under Rangabali Upazila of Patuakhali District:

Per bed: Taka 300

Contact:

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South Asia Partnership-Bangladesh

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